

# **FIFTEENTH ANNUAL**

## **Construction Safety Excellence Awards**

**To:** Chapter Executives

 Chapter Safety Professionals

 Safety and Health Committee

**From:** Kevin Cannon

Director, Safety & Health

**Subject:** 15th Annual Construction Safety Excellence Awards (CSEA)

**Date:** October 16, 2013

BOTTOM LINE

AGC of America announces its Fifteenth Annual Construction Safety Excellence Awards sponsored by Willis. Please visit [www.agc.org/CSEA](http://www.agc.org/CSEA) to access application and application instructions.

The deadline for submitting entries to AGC is **Monday,** **December 16, 2013**.

**Background:**

The Associated General Contractors of America (AGC) Construction Safety Excellence Awards (CSEA) program is the industry’s elite safety excellence awards program. AGC’s CSEA program recognizes companies that have developed and implemented premier safety and loss prevention programs. The program also showcases companies that have achieved continuous improvements and maintenance of their safety and health management systems. All AGC Chapters are encouraged to submit nominations for each division and occupational category.

CSEA recognizes those construction companies that excel at safety and health performance, examining each candidate’s commitment to safety and occupational health management and risk control. AGC’s CSEA selection process is comprehensive and includes: the review of a company’s commitment to management, active employee participation, safety training, work site hazard identification and control, and safety program innovation.

**Introduction**:

The CSEA recognizes those construction companies who excel at safety and health performance. This program closely examines each candidate’s commitment to safety and occupational health management and risk control. AGC’s CSEA selection process is considerably comprehensive. Judges will look for evidence of company management commitment, active employee participation, safety training, work site hazard identification and control, and safety program innovation.

Participants will be required to complete the application forms. Chapters will select finalists in each category (if applicable) and submit those recommendations to AGC. Members of the AGC Safety & Health Committee will review submittals during the January AGC Safety and Health Conference in Houston, TX. The finalists in each category will compete during the AGC Annual Convention in Las Vegas, NV. Finalists will have an opportunity to give an oral presentation in front of a panel of judges. If applicable, the first, second and third place awards will be determined after oral presentations. The award winners will be presented at the Willis Safety Awards Breakfast.

**Award Categories:**

**First, Second and Third place Division Awards:** Applicants will be competing in each of the following categories: Building, Highway, Federal and Heavy, Municipal and Utility, Specialty Contractor, and Construction Management.

**Grand Award**: The Grand Award recipient will be selected from the First place award winners represented in each category. This award is granted to the “Best of the Best” for the Construction Safety Excellence Awards program.

**How to Enter:**

Please contact your local AGC Chapter, or visit [www.agc.org/CSEA](http://www.agc.org/CSEA), for the application form, instructions and contact list (a list of Chapters is also available on AGC’s Web site at www.agc.org). AGC members are encouraged to submit a completed application directly to AGC of America or to their local Chapter (if this is the Chapter’s established process). Companies who operate in multiple states must contact their “home” chapter for this information.

* Contractor members of AGC of America may apply in only one category, please refer to Application: Part I, for the complete list of categories.
* The application is a step-by-step qualification process. All sections of the application must be completed in full to qualify.
* **Each Applicant or Chapter must submit their form to AGC no later than 5 p.m. EST, Monday, December 16, 2013.**
* A **non-refundable** $250.00 entry fee payable to **AGC** **of America** must accompany the completed application during submission to AGC.

**Chapter Nominations & Responsibilities:**

If a Chapter’s award application submission process requires applicants to submit through their office, AGC recommends that Chapters use a process similar to the selection procedures used by AGC of America, including the following:

* Use the same application form;
* Give both written submittals and live interview presentations;
* Engage an independent panel of judges to select candidates for nomination.

Chapters are recommended to review all applications for content and verification.

AGC Chapters must forward the following to:

**AGC of America**

**2300 Wilson Boulevard, Suite 400**

**Arlington, VA 22201**

**Attn: Safety & Health Services**

**Please note: Deadline for submissions is 5 p.m. EST on Monday, December 16, 2013.**

* A nomination letter, identifying your Chapter’s nominations for CSEA;
* $250.00 entry fee per entry; and

Two copies of the completed application forms from the selected nominees

**Selection of Finalists:**

There are four parts to the award selection process:

1. The Quantitative Measures;
2. The Program Evaluation Checklist;
3. The Qualitative essays; and
4. Finalist Presentations – Finalists will Present to a Panel of Judges at AGC’s Annual Convention

The awards program is based around three distinct themes:

1. direct evidence of upper management/owner commitment,
2. worker training, and
3. Active participation throughout the company.

Lost time injury rates and recordable injury rates are important, but the rates will not be the only metric used to determine the winners.

During the Safety & Health Committee’s winter conference the judges will review all of the nominees’ written applications. This initial judging process will select the finalists for the CSEA.

AGC will then invite the finalists to make an oral presentation, not to exceed *five (5) minutes*, to a panel of independent judges during the CSEA Final Judging at the AGC Annual Convention in March 2014. The judges will make the final selections, based on the written submissions and the oral presentations. The Grand Award andthe First, Second and Third place award winners will be presented (if applicable) in each category during the Willis-sponsored Safety Awards Breakfast at AGC’s Annual Convention.

**Other Instructions:**

* Do ***not*** staple or bind the application pages and summary letters. The materials must be unbound for copying and distribution to the judging panelists.
* Do ***not*** send copies of your company safety manual, policies, employee handouts, sample checklists, training records, safety training videos, or any other safety-related record or form with your application. ***Submittal of this material may result in a reduction in points.***
* Do ***not*** send copies of your OSHA 300A Summary Logs or MSHA logs. The summary total information will be requested on the Application, Part I. ***Submittal of this material may result in a reduction of points.***
* Do ***not***send advertising literature, flyers, company profile sheets, etc. ***Submittal of this material may result in a reduction of points.***

**Schedule & Deadlines:**

Contact Chapter Please contact your Chapter for information on their CSEA process.

December 16, 2013 Applications submitted to AGC of America.

January 13-14, 2014 AGC Safety and Health Committee initial judging and review of applications followed by the selection of award finalists.

January 2014 AGC will notify the finalists in each category.

March 1-4, 2014 Finalists presentations and interviews with the independent judging panel

at the AGC of America Annual Convention in Las Vegas, NV.

March 5, 2014 Awards ceremony presentation at the Willis-sponsored Safety Awards Breakfast at AGC’s Annual Convention at the Bellagio Hotel, Las Vegas, NV.